## OFFICE OF GOVERNOR RONNIE MUSGROVE INTEROFFICE MEMORANDUM

TO: GOVERNOR

FROM: RILEY

**SUBJECT:** RECOMMENDATIONS FOR NBPTS' BOARD OF DIRECTORS

**DATE** 7/16/01 **CC:** FILE

We have received correspondence from Betty Castor, President of the National Board for Professional Teaching Standards (NBPTS), requesting your approval Castor's appointment of Susan Woodward to serve as Vice President, Standards and Assessment for the NBPTS.

Woodward joined NBPTS as Director of Assessment Operations in June 2000. She has 20 years experience as a communications professional and five years as an educator. She has been serving as acting Vice President for Standards and Assessment since earlier this year.

## Please:

- 1. Date the attached ballot
- 2. Check approved and initial under Resolution A, which waives the notice of a meeting
- 3. Check approved and initial under Resolution B, which approves Woodward's appointment.